



**MAA MANIKESHWARI UNIVERSITY**  
**ମା ମାଣିକେଶ୍ଵରୀ ବିଶ୍ଵବିଦ୍ୟାଳୟ**  
**माँ माणिकेश्वरी विश्वविद्यालय**  
(Erstwhile : Kalahandi University)  
Manikya Vihar, Bhawanipatna, Kalahandi, Odisha

No. 3212 /MMU

Dt.13/08/2025

**QUOTATION CALL NOTICE**

The undersigned invites sealed Quotations from different Registered Press Proprietors/Printers for printing of the University news bulletin which will be published monthly/quarterly/half yearly/yearly as the case may be. The Quotations in the prescribed proforma annexed herewith should reach the office of the Registrar, Maa Manikeshwari University, Kalahandi on or before 15/09/2025. Quotations received will be opened at 4.00 P.M. on 16/09/2025. Quotations submitted without proforma will not be considered. Quotation should accompany with the sample of inner paper/ art paper and cover paper with seal and signature of the Press Proprietors/Printers.

**SPECIFICATION**

- 1) Inner pages: 60
- 2) Cover pages: 4
- 3) Bullet size: 24.5 cms wide X 37 cms tall
- 4) Printed area: 23 cms X 35 Cms
- 5) Inner paper = 130 GSM Art
- 6) Cover paper = 300 GSM Art
- 7) Cover matt lamination
- 8) All pages multi-colour
- 9) No of copies required = 200 Nos

**TERMS AND CONDITIONS**

1. The Press Proprietors/ Printers should make an agreement with the undersigned to give the delivery of the news bulletin in time otherwise a proportionate deduction will be made as to be decided by the Editorial Board.
2. Delivery of total nos. of news bulletins will be made in the University office at the cost of the Press Proprietors /Printers.
3. The Press Proprietors/Printers should produce the copy of GST Certificate.
4. The bidder should provide draft of Rs. 200.00 (Rupees Two hundred only) towards application form if application is purchased from office and in case submitting the downloaded one no need to pay and EMD of Rs. 1000.00 (Rupees one Thousand Only).

*[Handwritten signature and date 13/08/25]*

5. The quoted price must be inclusive of all taxes and levies as applicable.
6. No advance will be paid to the Press Proprietors/ Printers for printing of university news bulletin.
7. Payment shall be made against delivery in full after submission of bill/invoice and delivery challan.
8. The undersigned reserves the right to cancel any/ all quotations without assigning any reasons thereof & decision taken by the undersigned will be treated as final and binding in this connection.
9. The printing of University Magazine should be made in the paper sample of which have been approved by the authority.
10. The supplier has to ensure the rectification of the defects if any within seven days of the complaint.
11. No payment will be made for the printing in case the printing is made in paper other than those furnished as sample papers duly signed by the supplier and approved by the authority.
12. The tender is valid for a period of 180 days from the opening of the quotations.
13. Any legal issues arise out of the tender process is subject to the legal jurisdiction of Bhawanipatna, Kalahandi.

**REGISTRAR**  
Maa Manikeshwari University  
Bhawanipatna

**Memo No.** 3213

**/MMU Date.**

Copy to be published in our university website: [www.kalahandiuniversity.ac.in](http://www.kalahandiuniversity.ac.in)  
for the interest of the public.

**REGISTRAR**  
Maa Manikeshwari University  
Bhawanipatna

**Memo No.** 3214

**/MMU Date.**

Copy to Registrar/CoF/ Chief Editor, University news bulletin/ Head Clerk/Accounts Section/ University Website/Notice Board for information and necessary action.

**REGISTRAR**  
Maa Manikeshwari University  
Bhawanipatna



**QUOTATION PROFORMA FOR PRINTING OF**  
**MAA MANIKESHWARI UNIVERSITY NEWS BULLETIN**

1. Name of the firm with GSTIN :
2. Address of the firm  
with Telephone No. :
3. Fees            Application (No. and Date) :  
   EMD (No. and Date) :
4. Offset printing per page (Black & White) :
5. Printing charges per page for  
1000 (One thousand) copies and  
next 1000 copies :
6. Cover printing per multi colour :  
For 1000 (One thousand) copies  
(Both side cover)
7. Inner Photo printing per page  
for 1000 copies (per multi colour) :
8. Paper cost per ream  
for inner pages (Double Demi size)  
90 GSM (Maplitho paper)  
(Enclosed with full shape sample copy) :
9. Art Paper cost per ream  
for photo printing (Demi size)  
(Enclosed with full shape sample copy) :
10. Paper cost per ream  
for cover page (Double Demi size)  
300 GSM (Glossy Paper)  
(Enclosed with full shape sample copy) :
14. Stitching and Binding charges per copy :
15. Wastage paper for one thousand copies :

**Full signature of the Proprietor**  
**Date & Seal**