



MAA MANIKESHWARI UNIVERSITY

ମା ମାଣିକେଶ୍ଵରୀ ବିଶ୍ଵବିଦ୍ୟାଳୟ
माँ माणिकेश्वरी विश्वविद्यालय

(Erstwhile: Kalahandi University)

Manikya Vihar, Bhanwanipatna, Kalahandi, Odisha – 766001

No: 560/MMU

Date: 26.02.2024

Advertisement for Engagement of Retired Professors, Associate Professors, Assistant Professors / Guest Faculties.

Applications in prescribed format are invited from eligible candidates to fill up vacancies against the sanctioned posts permitted vide Order No. 4477/HE dt.01.02.2024 and additional faculties permitted vide Order No. 4478/HE dt.01.02.2024. **Last date of application: - 07.03.2024.**

1. Category of faculties:

- The vacancy of Professors and Associate Professors will be filled up by retired Professors/ retired Associate Professor only.
- The vacancy of Assistant Professors will be filled up by way of engagement of Guest faculties/ retired Asst. Professors
- The retired faculties could be from any Govt, Govt. aided or private higher educational institutions of the Country possessing appropriate qualifications.

2. Educational Qualifications: As per UGC Guidelines, 2018

3. Tenure of engagement:

- The tenure of engagement of faculties under this arrangement shall be for a maximum period of 1 year at a time or till the vacancy is filled in regular manner whichever is earlier.
- The continuation of engagement shall be subject to satisfactory performance during the quarterly review.
- The engaged Retired faculties may continue with the teaching till they attain 70 years of age, subject to periodical review of satisfactory performance.
- This arrangement shall be purely temporary in nature and there should not be any regular/ contractual/ ad-hoc appointment against this arrangement under any circumstances and in any manner.

4. Honorarium:

Honorarium shall be paid to faculties under this arrangement as per the details given below:

Sl. No.	Post	Work Assignment	Honorarium per month** (in Rs.)
1	Professor: (Retd. Professor to be engaged against the vacant post of Professors)	At least 35 classes/month and guidance in Research work including administrative responsibility	Rs.50,000/-
2	Associate Professor: (Retd. Professor/ Retd. Associate Professor to be engaged against the vacant post of Associate Professors)	At least 35 classes/month and guidance in Research work including administrative responsibility	Rs.40,000/-
3	Assistant Professor (Guest Faculty): (Candidates with Ph.D. Degree and to be engaged for PG courses against the vacant post of Assistant Professor)	Teaching. If more than 40 classes in any month is taken, then one has to undertake administrative assignment as given by University from the subsequent month onwards.	Rs.1000/- per class; Max. 60 classes/month Rs.60000/- (Max.)
4	Assistant Professor (Guest Faculty): (Candidates without Ph.D. qualification for PG/UG Courses against the vacant post of Assistant Professor. Preference will be given to candidate having qualified NET)	Teaching. If more than 40 classes in any month is taken, then one has to undertake administrative assignment as given by University from the subsequent month onwards.	Rs.750/- per class, Max. 60 classes, Rs.45000/- (Max.)

- If less than prescribed classes are undertaken by retired faculties, the honorarium can be given proportionately or shortfall can be adjusted against workload of immediate next month.
- No other allowances or financial benefits are allowed in favor of the retired teachers/guest faculties.
 1. The candidates engaged against post of Professors/Associate Professor/Guest Faculty will be allowed to avail 10 days leave in a year.
 2. The payment of all statutory taxes including the income tax will be the sole responsibility of the Guest Faculties/ retired Professors/retired Associate Professors themselves.
 3. All statutory deduction including Tax deduction at source (TDS) will be deducted by the University against the payable remuneration at applicable rates as per the prevailing laws, rules and regulations.

5. Duties and Responsibilities of engaged faculties:

- * The faculties engaged under this arrangement shall have the following additional duties and responsibilities, over and above as mentioned against work assignment at point 5 above:
- * Academic work like teaching courses, conducting examination and research guidance. They will be entitled to guide research projects of UG and PG students. However, in case of research projects or Guiding Ph.D. they will be eligible to become Co guides depending on their qualifications and experience.
- * Conducting research and/or taking up sponsored research projects as per the rules and regulations of the funding agency.
- * Launching continuing education program in new and emerging areas.
- * Organizing/attending National/ International Conferences/ Seminars / Symposia / Workshops with a co-organizer from the University/ college but without any financial commitment from the University.
- * Undertaking knowledge-based advisory/ consultancy assignments in accordance with the University guidelines.
- * Accepting invitations and delivering guest lectures at other institutions.
- * Participation in academic/research Committees at the University and elsewhere, when required.
- * However, they shall not be eligible for holding administrative or financial responsibilities.

6. Documents Required:

Candidates are required to submit filled-in application form downloaded from the University website, along with one set of self-attested photocopies of mark-sheets and certificates along with other relevant documents as listed below.

- a. Filled-in Application form affixed with a passport size photo.
- b. 10th Certificate and Marksheet.
- c. +3 Certificate and Marksheet.
- d. P.G. Certificate and Marksheet.
- e. NET/ JRF Certificate (Valid Category Certificate i.e., SC/ST/OBC/EwS/PwD etc. is essential, in which the candidate has qualified NET), if applicable.
- f. M.Phil, Ph.D. Award notification and certificate, if applicable.
- g. Teaching Experience Certificate
- h. Proof of Publications, if any.
- i. Administrative Experience, if any (for Retired Professor/ Asso. Prof./ Asst. Prof.)

7A Vacancy Position as per Letter No 4477/HE dt 01.02.2024

Sl. No.	Department/ Subject	Professor	Associate Professor	Assistant Professor (Guest Faculty)	Total
1	Anthropology	1	0	0	1
2	Botany	1	0	0	1
3	Chemistry	1	0	0	1
4	Commerce	1	0	0	1
5	Economics	1	0	0	1
6	Education	1	0	0	1
7	English	1	0	0	1
8	Geography	1	0	0	1
9	History	1	0	0	1
10	Mathematics	1	0	0	1
11	Odia	1	0	0	1
12	Physics	1	0	0	1
13	Pol.Sc.	1	0	0	1
14	Sanskrit	1	0	0	1
15	Sociology	1	0	0	1
16	Zoology	1	0	0	1
	Total	16	0	0	16

7B Vacancy Position as per Letter No 4478/HE dt 01.02.2024

Sl. No.	Department/ Subject	Professor	Associate Professor	Assistant Professor (Guest Faculty)	Total
1	Anthropology	0	1	4	5
2	Botany	0	0	3	3
3	Chemistry	0	0	4	4
4	Commerce	0	0	4	4
5	Economics	0	0	1	1
6	Education	0	0	2	2
7	English	0	0	2	2
8	Geography	0	1	4	5
9	History	0	0	2	2
10	Hindi	0	0	2	2
11	Home Science	0	0	2	2
12	Philosophy	0	0	2	2
13	Mathematics	0	0	4	4
14	Odia	0	0	1	1
15	Physics	0	0	4	4
16	Pol.Sc.	0	0	1	1
17	Sanskrit	0	0	1	1
18	Sociology	0	0	2	2
19	Zoology	0	0	4	4
	Total	00	02	49	51

- The vacancies mentioned above are subject to change as per requirements of the university.

8. Mode of Selection:

- a. The selection of candidates for recruitment to the posts of Professor/Associate Professor shall be made on the basis of evaluations as under:
- i. General Career (i.e. HSC, Intermediate, Degree, PG, NET/JRF): 30 Marks
 - ii. Research Degree (i.e. M.Phil., PhD etc.): 20 Marks
(M.Phil – 05, PhD – 15)
 - iii. Ph. D Guidance: 10 Marks Maximum
(02 Marks for each scholar)
 - iv. Research Publications: 20 Marks Maximum
(02 marks each paper)
 - v. Viva-Voce: 20 Marks
- b. The selection of candidates for recruitment to the posts of Assistant Professor/Guest Faculty shall be made on the basis of evaluations as under:
- i. General Career (HSC, Intermediate, Degree, PG, NET/JRF): 30 Marks
 - ii. Research Degree (i.e. M.Phil., PhD etc.): 20 Marks
(M.Phil – 05, PhD – 15)
 - iii. Teaching Experience : 10 Marks Maximum
 - iv. Demo Class: 10 Marks Maximum
 - v. Research Publication: 10 Marks Maximum
(02 marks each paper)
 - vi. Viva-Voce: 20 Marks
- c. The duration of Demo Class will be of 10 – 15 minutes.
- d. The syllabus for the demo class will be as per the P.G. syllabus of the University.
- e. The detailed subject wise syllabus is available in the University website.
- f. A panel will be prepared based on the recommendations of the selection committee and it will be valid for one year from the date of publication of result.
9. Addendum/corrigendum, if any, shall be posted only on the University website.
10. The university reserves the right to fill or not to fill the temporary vacancies without assigning any reasons thereof.

Memo No. 560(i) **Date:** 26.02.2024

Copy to All Heads of University P.G. Departments/Chairman, P.G. Council with a request to display the advertisement in the Notice Board.

REGISTRAR

Maa Manikeshwari University
Bhawanipatna

Memo No. 560(ii) **Date:** 26.02.2024

Copy along with a copy of the Advertisement is forwarded for information to:-

1. The Principal Secretary to Hon'ble Chancellor, Maa Manikeshwari University, Raj Bhawan, Bhubaneswar-751008.
2. The Commissioner-cum-Secretary, Department of Higher Education, Bhubaneswar, Odisha-751001.

Registrar

Maa Manikeshwari University
Bhawanipatna

Registrar

Registrar
Maa Manikeshwari University
Bhawanipatna



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Manikya Vihar, Bhawanipatna, Kalahandi, Odisha – 766001

APPLICATION FORM FOR TEMPORARY ENGAGEMENT OF RETIRED PROFESSOR / RETIRED ASSOCIATE PROFESSOR / RETIRED ASSISTANT PROFESSOR / GUEST FACULTY FOR UG/PG DEPARTMENTS

Advt./Notice No.....Date.....

1. Post Applied for:
2. Department/Subject:.....
3. NAME (in CAPITAL LETTER):
- a) Father's Name:
- b) Marital Status:
- c) Date of Birth:
4. Category (SC/ST/SEBC/UR):..... PwD (Yes/No).....
5. ADDRESS:

Correspondence	Permanent
At:.....	At:.....
Plot No./Qtr No.....	Plot No./Qtr No.....
PO.....	PO.....
Dist.....	Dist.....
PIN.....	PIN.....
State.....	State.....
Mob. No.....	Mob. No.....
E-mail Id.....	E-mail Id.....

6. Language Known

Language	Read	Write	Speak
English			
Hindi			
Odia			

7. ACADEMIC QUALIFICATION

Class	Board/Univ.	Institution	Div.	% of Marks	Year of Passing	Distn. (Yes/No)
10th						
+2						
Graduation Hons.....						
PG Subject.....						
M.Phil. Subject.....						
Ph.D. Subject.....						
NET/JRF Subject.....						
Any other						

8. Area(s) of Specialization:

.....

9. Title of M.Phil. thesis (If, any)

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10. Title of Ph.D. thesis:

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11. TEACHING EXPERINECE:

Institution Name	Designation	Nature of Posting (Temporary/ Contractual/ Guest Faculty)	From--to	Years of Experience	Classes Taught

12. Administrative experience if any. (for Retd. Associate/Assistant Professors)

Institution Name	Designation	Nature of Posting (Regular / Part-time / Contractual)	Nature of Administrative Experience	Years of Experience

13. RESEARCH ACTIVITIES/PUBLICATIONS (Additional Sheet may be attached, if required).

Details of Publications with Paper title, Name of Journal/Book, Vol & Issue No., Year, ISSN/ISBN, Co-authors etc. may be submitted in a separate sheet and self-attested Xerox copies may be attached)

S.N.	Activities	Nos.
a)	Research Papers in Peer-Reviewed or UGC CARE/Scopus Journals	
b)	Books (Books authored/Book Edited)	
c)	Chapter in Edited Book	
d)	Translation works in Indian and Foreign languages	
e)	Research Guidance (Ph.D.)	
f)	Awards/Fellowship	
g)	Invited Lectures/Paper presentation in Seminars/Conf.	

14. Membership of Professional Bodies:

15. List of documents attached:

- i
- ii
- iii
- iv
- v
- vi
- vii
- viii
- ix
- x

DECLARATION

I, solemnly declare that the entries made in this form are true to the best of my knowledge and belief.

Date:

Place:

Signature of the Candidate (in full)