



KALAHANDI UNIVERSITY
MANIKYA VIHAR, BHAWANIPATNA,
KALAHANDI-ODISHA-766001

No-KH/OHEPEE/2023/02/125/KU.

Dated: 17/01/2023

TENDER NOTICE.

Sealed Two Bid Tenders are invited from Original Equipment Manufacturers (OEM) / Authorised Dealers / Partners for **setting up of a Computer Lab. at Kalahandi University, Bhawanipatna..** The Specifications are given in the Annex-Proforma.

PART A.	Computers: Ninety Six (96).
PART B.	Computer tables: Computer tables for keeping Ninety Six (96) computers.
PART C.	Revolving Chairs: Ninety Six (96) Chairs.
PART D.	Networking Components : Switches and cables
PART E.	Electrical Work

Contact Person: Registrar, Kalahandi University, Bhawanipatna.

Name: Sri Pitambar Bhoi, OAS(S)

Mob No:+91-9437862698

Email: registrar@kalahandiuniversity.ac.in

Pre-Bid meeting: The pre-bid meeting is scheduled to be held on 20.01.2023 at 11.00 A.M at Conference Room, SCIENCE BLOCK, Kalahandi University, Bhawanipatna.

Technical Bid Opening: The Technical bid will be opened on 15.02.2023 at 11.00 AM at Conference Room, SCIENCE BLOCK, Kalahandi University, Bhawanipatna.

Financial Bid Opening: The financial bid will be opened on 16.02.2023 at 03.00 PM at Conference Room, SCIENCE BLOCK, Kalahandi University, Bhawanipatna.


Instructions to the Bidder

- a) **Preparation of Bids:** - The tenders should be submitted **under two-bid system (i.e.) Technical bid and Financial bid in separate envelopes.** The technical bid should consist of all technical details along with commercial terms and conditions. No prices should be included in technical bid. Financial Bid should indicate item – wise prices for the items mentioned in the technical bid. The technical and the financial bids should be put in separate covers and sealed. Both sealed covers should be put into a bigger cover. **Bids must either be spiral bound / stapled together. No loose sheets will be accepted. All pages must be numbered.**

[Handwritten signature and date 17/1/2023]

- b) The bidder may quote for one or more parts (Part A, Part B, Part C, Part D & Part E) above. However with in any part, the quotation should be made for all items together and no further splitting would be allowed. For each part mentioned above, the purchase order for that part will be given to the successful bidder (technically qualified) who quotes the lowest amount for the respective part.
- c) The Quotations duly sealed and super-scribed with "Setting up of Computer Lab" on the envelope with the reference No. and due date, should be addressed to the undersigned so as to reach on or before the due date stipulated above.
- d) **Delivery of the tender:** - The tender shall be sent to the below-mentioned address either by post or by courier so as to reach this office before the due date and time specified in the Schedule. Address: Registrar, Kalahandi University, Manikya Vihar, Bhawanipatna, Dist. Kalahandi, (Odisha) 766001.
- e) **Opening of the tender:** - The offer/Bids will be opened by purchase committee. The technical bids will be opened first and will be examined by the committee which will decide the suitability of the bid as per our specifications and requirements. The bidders will be invited for opening of Technical bids. The Bidder's representative should carry authorization letter from their company empowering them to participate in the Pre- bid and tender opening meetings. In respect of opening of financial bid, those bidders who are technically qualified only will be called.
- f) **Prices:** - The price should be quoted including all packing and delivery charges indicated separately for each item. The offer/bid should be inclusive of taxes and duties, which will be paid by the purchaser as applicable.
- g) **Discount:** Our institution is a pioneer institution in the field of Teaching and Research in Science, Humanities and allied disciplines and do not run with a profit motive. As such we are availing price discount for purchase of equipment/instruments.
The rate of discount or any other institutional benefit arising out of Government Policy etc. on each item may also be indicated in the bid specifically.

- h) **Agency Commission:** - Agency commission, if any, will be paid to the Indian agents in Rupees on receipt of the equipment and after satisfactory installation. Agency Commission will not be paid in foreign currency under any circumstances. The details should be explicitly shown in Tender even in the case of "Nil" commission. The tenderer should indicate the percentage of agency commission to be paid to the Indian agent. **Terms of Delivery:** - The item should be supplied to our Institute as per Purchase order. The installation and commissioning should be completed as specified by us in the attached schedule.
- i) **Acceptance & Rejection:** Kalahandi University reserves the full right to accept / reject any tender at **any** stage without assigning any reason.
- j) Execution of works/jobs has to be done by single vendor only, no third party transfer will be allowed. The work of tender/bid may be split in to multiple party/bidder/firm If necessary or in case of exigency thereof.


Registrar
Kalahandi University
Bhawanipatna

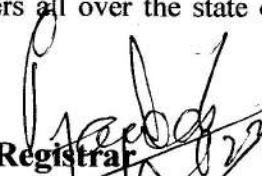
Memo No. _____/KU. Date:

Copy forwarded to the Nodal Officer, Computer Center, Kalahandi University, Bhawanipatna.

Copy to OSD to Vice Chancellor, Kalahandi University, Bhawanipatna.

Copy to PA to Registrar, / Copy to Copy to Comptroller of Finance, Kalahandi University, Bhawanipatna / Copy to Office Note Board for wider publicity.

Copy to In-Charge, University Web-Site with request to upload the Tender Papers for information and all concerned and interested parties/firm/bidder/tenderers all over the state of Odisha and outside of Odisha.

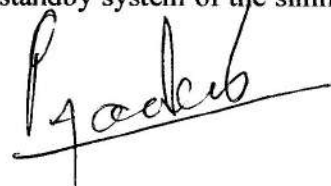

Registrar
Kalahandi University
Bhawanipatna

Important Conditions:

1. The due date for the submission of the tender is **14.02.2023 @ 3.00 PM**
2. The offers / bids should be submitted in two bids systems (i.e.) **Technical bid** and **Financial bid**. The Technical bid should consist of all technical details / specifications only. The Financial bid should indicate item-wise price for each item and it should contain all Commercial Terms and Conditions including Taxes (separately), transportation, packing & forwarding charges, installation, guarantee, payment terms, pricing terms etc. The Technical bid and financial bid should be put in separate covers **super scribed clearly as "Technical Bid" and "Financial bid"** and be sealed. Both the sealed covers should be put in a bigger cover. Open Tender for **"Setting up of Computer Lab"** should be written on the left side of the Outer bigger cover and be sealed.
3. **EMD: -EMD should be at 2% (two percent) of the tender value quoted by the bidder.** The EMD should be enclosed with the financial bid which will not be opened for Technical evaluation. Enclosing the EMD in the Technical bid will automatically **DISQUALIFY** the tenderer. EMD should be in form of DD in favour of **"Comptroller of Finance, Kalahandi University"**. The tender without EMD would be considered as **UNSOLICITED** and will be **REJECTED**. Photo/FAX copies of the Demand Draft/Bankers pay orders will not be accepted. No interest will be paid for the EMD and the EMD will be refunded to the successful bidder on receipt of Performance Security.
4. The bidder may quote for one or more parts (Part A, Part B, Part C, Part D and Part E). Technical and Financial bid for each part must be enclosed in separate envelopes. **EMD for each part should be enclosed in the respective financial bid.** All the financial and technical bids must be put in one big envelope and delivered to the purchase section. The evaluation will be done for each part separately and purchase order will be given to the technically qualified bidder, who quotes the lowest price for the respective part. For each of the parts the technical evaluation will be done based on the mandatory requirements for that part mentioned in the specifications.
5. **Performance Security:-**The successful bidder will be asked to submit Performance Security for an amount of **5%** of the value of the contract/supply. The Performance Security may be furnished in the form of an Account Payee DD or FD Receipt from the commercial bank or **Bank Guarantee** from any nationalized bank of India. **Only after submission of Performance Security, Purchase Order/Work Order will be released. The same shall be in favour of "Comptroller of Finance, Kalahandi University, Bhawanipatna".**
6. The Bank Guarantee should remain valid for a period of **sixty days** beyond the date of completion of all **contractual obligations** of the supplier including the **warranty obligations**.
7. The offer/bids should be sent only for a system or equipment that is available in the market and supplied to a number of customers. A list of customers in India and abroad with details must accompany the quotations. Quotations for a prototype machine will not be accepted.

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8. Original catalogue (not any photocopy) of the quoted model duly signed by the principals must accompany the quotation in the Technical bid. No prices should ever be included in the technical bid.
9. Compliance or Confirmation report with reference to the specifications and other terms & conditions should also be obtained from the office.
10. **Validity:** Validity of Quotation not less than 120 days from the due date of tender.
11. **Delivery Schedule:-** The tenderer should indicate clearly the time required for delivery of the item. In case there is any deviation in the delivery schedule, liquidated damages clause will be enforced or penalty for the delayed supply period will be levied.
12. **Risk Purchase Clause:-** In the event of failure of supply of the item/equipment within the stipulated delivery schedule, the purchaser has all the right to purchase the item/equipment from other sources on the total risk of the supplier under risk purchase clause.
13. **Payment:-** No Advance payment will be made for Indigenous purchase. 100% Payment after supply and successful installation and commissioning and certification by the end user
14. **On-site Installation:-** The equipment or machinery has to be installed and commissioned by the successful bidder within one month from the date of receipt of the item at site of Kalahandi University.
15. **Warranty/Guarantee:-** The offer should clearly specify the warranty or guarantee period for the machinery/equipment. Any extended warranty offered for the same has to be mentioned separately.
16. **Late offer:-** The offers received after the due date and time will not be considered. The Institute shall not be responsible for the late receipt of Tender on account of Postal, Courier or any other delay.
17. **Loading and unloading charges will be borne by the bidder/Supplier.**
18. **Acceptance and Rejection:** - Kalahandi University, Bhawanipatna has the right to accept the whole or any Part of Tender or portion of the quantity offered or reject it in full without assigning any reason.
19. **Do not quote the optional items or additional items unless otherwise mentioned in the Tender documents / Specifications.**
20. **Method of Selection:** Quality and Cost Based Selection method shall be used to select the bidder. The bidder is required to submit the bids Technical & Financial bid. Financial bid of those bidders who qualify in Technical Bid shall be opened.
21. **After Sale Service:** During the warranty period and subsequently, the tenderer should attend to the problems reported by the user i.e. Kalahandi University, Bhawanipatna on a priority basis. For any problem reported, the tenderer shall attend and rectify within 7(seven) days and provide a standby system of the similar



configuration. The report on any problem will be informed through phone or /fax/e-mail of which shall be given by the tenderer. The branch office of the concerned firm will be fully responsible to provide maintenance service in case of any negligence, in providing the service by the tenderer. On failure to comply with those instructions, the Bank Guarantee provided for the warranty period shall be invoked.

Other terms and conditions applicable for all parts.

- Entire supply, erection, commissioning and testing should be completed **within one month** from the date of Purchase order.
- All tools for erection should be brought by the vendor.
- No damages should be done to floor or walls for laying the cables, necessary casing / capping should be done. Reversible changes are allowed.
- No cable should be exposed in moving space of the floor.
- The technically qualified vendors may be required to demonstrate the quoted product.

A handwritten signature in black ink, appearing to be 'P. J. Adh' or similar, written over a horizontal line.

PROFORMA-I
PRESCRIBED FORMAT
(Details to be furnished)

1. Name of the firm :
2. Authorized distributor/dealer:
/Agency of
3. Correspondence Address :
with phone, fax No and email.
4. Address of service Centre with:
phone & fax No.e-mail.
5. Name of the Authorized Person
6. Contact No of Authorized Person
7. GST Registration certificate :
8. Authorized Certificate from the manufacturer:
9. PAN card of the firm
10. Audited financial statement of preceding 3(three) financial years
11. Income tax return of preceding 3(three) financial years
12. Experience of handling similar work (last three year) (As per Proforma-III attached)
13. Details of EMD (Draft No, Date & name of the bank)
14. Any other Information (Specify)
15. Price offered/ quoted for :
Supply of:

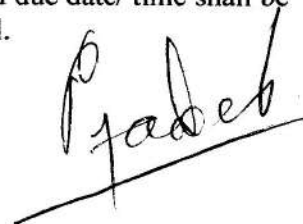
Sl. No	Item Name.	Make	Model	Technical Description
1				
2				

Place:

Date:

Signature of the authorized person
with Seal

1. **Disputes and Jurisdiction:** - Any legal disputes arising out of any breach of contract pertaining to this tender shall be settled in the court of competent jurisdiction located within the city of Bhawanipatna, Kalahandi in Odisha.
2. All Amendments, time extension, clarifications etc., will be uploaded on the institute website only and will not be published in newspapers. Bidders should regularly visit the above website to keep themselves updated. No extension in the bid due date/ time shall be considered on account of delay in receipt of any document by mail.



Acknowledgement:- It is hereby acknowledged that the tenderer has gone through all the conditions mentioned above and agrees to abide by them.

Signature of Tenderer Along
With Seal of the Company
With Date

A handwritten signature in black ink, appearing to be 'R. J. D. B.', is written over a horizontal line.

PROFORMA-II
FINANCIAL BID
(Details to be furnished)

1. Name of the firm :
2. Authorized distributor/dealer:
/Agency of
3. Correspondence Address :
with phone, fax No and email.
4. Address of service Centre with:
phone & fax No.
5. Name of the Authorized Person
6. Contact No of Authorized Person
7. Price offered/ quoted for :
Supply of:

Sl. No	Item Name.	Make	Model	Price Quoted (Inclusive of Taxes)
1				
2				

Place:

Date:

Signature of the authorized person
with Seal

Disputes and Jurisdiction: - Any legal disputes arising out of any breach of contract pertaining to this tender shall be settled in the court of competent jurisdiction located within the city of Bhawanipatna, Kalahandi in Odisha.

All Amendments, time extension, clarifications etc., will be uploaded on the institute website only and will not be published in newspapers. Bidders should regularly visit the above website to keep themselves updated. No extension in the bid due date/ time shall be considered on account of delay in receipt of any document by mail.

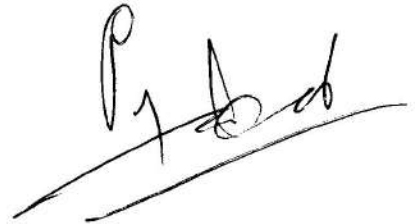
Acknowledgement:- It is hereby acknowledged that the tenderer has gone through all the conditions mentioned above and agrees to abide by them.

Signature of Tenderer Along
With Seal of the Company
With Date



(Work Experience-Proforma-III)

Sl. No.	Name of work & project with address	Short description of work executed	Name and address of owner/office	Value of work executed	No. of Ports (switch Ports)	Stipulated time of completion.	Actual time of completion.
1	2	3	4	5	6	7	8

A handwritten signature in black ink, consisting of a large capital 'P' followed by a stylized 'y' and 'd', with a long horizontal line extending to the right.

SELF DECLARATION FOR NOT BLACK LISTED

To

The Registrar,
Kalahandi University,
Bhawanipatna, Kalahandi,
PIN-766001

Ref: Tender No. _____ Dated: _____

Madam/Sir,

I / We.....here by confirm that our firm has not been banned or blacklisted by any Government organization/Financial institution/Court /Public sector Unit /Central Government.

Date:

Place:

Signature and Seal of the Tenderer

A handwritten signature in black ink, appearing to be 'P. Patel', is written over a horizontal line.

TECHNICAL SPECIFICATION FOR SETTING UP OF COMPUTERLAB

Part A. Specifications for Desktop PCs- 96 Nos.

1. Form - Desktop
2. Processor: Intel Core i5 7th/8th Gen Processor (6MB Smart Cache)
3. RAM - 16 GB DDR4
4. HDD - 1 TB 7200 RPM SATA
5. Motherboard- OEM Logo should be embedded, No Sticker Allowed.
6. Monitor - 24" full HD IPS LCD with anti-glare coating. Anti-Glare LED-Backlit Display
7. Optical Mouse - wired
8. Standard Keyboard - wired
9. Ports - USB 3.0, HDMI /Display Port , Audio IN/OUT
10. Ethernet-Integrated Gigabit (10/100/1000 NIC) LAN + wireless 802.11ac
11. Power Cord India
12. Operating System – Authorised Windows (Installation cost, if any should be included in the bid)
13. Energy efficiency : Energy star certified
14. Warranty: 3(three) years on-site warranty From OEM on desktop.
15. Installation: Installation of computer & software inclusive
16. Service: Must be provided by the OEM itself.

Eligibility Criteria:

1. Original Equipment Manufacturer (OEM) of computers or authorized dealers can participate in the bidding.
2. Supplier/OEM should have significant experience in setting up of such computer lab with at least 50 Computers or more as a turnkey projects during the last 3 years. Proof or contact details of at least one such installation to be submitted along with the technical bid.
3. Make and model no of computers, Power connectors and accessories should be specified clearly in the technical bid.

Part B. Computer Laboratory Table for 96 computers.

B.1. Single Side Table : Number of Items required - 96

1. Mention the brand name and model no. of furniture.
2. **A sample picture of the furniture should be provided along with the technical bid.**
3. All metal components should be powder coated with 40-60 microns. There should be separate ways to accommodate data and power cables.
4. Table top should have particle board of at least 25mm thick
5. 50 mm powder coated square leg
6. Colour: white
7. Matte finish
8. Rack ways to hold cables under the table top
9. Power points and Network ports for each table should be done by the vendor with necessary materials required.
10. The furniture should be erected inside the lab.



11. Dimension

- i. Length 1500 mm
- ii. width 600 mm
- iii. height 750 mm
- iv. 2 holes on top for cable to pass

Part C. Revolving Chairs.

C.1. Medium Back Chair. Number of Items required - 96

1. Medium Back (back support mesh type)
2. Fixed back with lumbar support,
3. Cushioned Seat,
4. Adjustable Seat Height,
5. Fixed Arms Armrest,
6. Revolving Chair,
7. Swivel & Wheels,
8. Black in color.

Part D. Network Components.

• ***Network switch and LAN Base: Number of items required 4***

- 19" Rack Mountable (Enterprise series)
- 48 RJ-45 autosensing 10/100/1000 ports and 4 SFP+ 1/10GbE ports *
- 1 dual-personality (RJ-45 or USB micro-B) serial console port
- 1GB SDRAM and 12 MB Packet buffer size
- Switching capacity of 128 Gbps
- The Switch should support at least 32000 MAC address
- Software Defined Networking (SDN) Capability
- Should support Jumbo packet
- Should support Secure Sockets Layer (SSL)
- Should support MAC address lockout
- Switch management logon security
- Support IEEE 802.3az Energy-efficient Ethernet (EEE) to reduce power consumption
- Operating temperature 0°C to 45°C
- Safety and Emission standards including EN 60950; IEC 60950; VCCI Class A; FCC Class A
- Warranty and Support:
 - Warranty shall be directly from the switch OEM.
 - True Lifetime warranty with advance replacement and next-business-day delivery.
 - Software upgrades/updates should be included as part of the warranty

• **LAN Cable.**

CAT6 cables 3 bundles (each bundle should be at-least 305 meters)

Part E. Electrical work and Power backup. (Require-3)

- | | |
|------------------------------------|-------------------------------|
| 1.Type: Inbuilt Battery Online UPS | 4.Output Voltage: 220/230/240 |
| 2.Capacity 5KVA | 5.Electrical wire-500 Mts. |
| 3.Input Voltage: 100-300 | 6.Switches etc. |

